



REFEREE ACCOMMODATION REIMBURSEMENT POLICY

(AS PER RULES OF OPERATION 6.4.2)

PURPOSE

To provide opportunities for referees to officiate at levels of competition appropriate to their ability and experience. To provide a variety of different officials to stadiums in both metropolitan and country areas.

SCOPE

For use in the event of a referee being rostered onto a match that requires them to travel in excess of 2 hours each way from their place of residence or at the discretion of the Referee Commissioner.

BOOKING PROCESS BY ASSOCIATIONS

The rostered referee is to make contact with the host Club Delegate by the Wednesday prior to the match, or, in the event that an official is rostered at short notice to cover absence, the Referee Commissioner will make contact with the host Club Delegate. The Club must then make the accommodation booking on the referee's behalf and arrange payment.

WHAT IS COVERED FOR THE REFEREE?

Standard accommodation including a continental breakfast. Additional costs incurred are the responsibility of the referee upon check out.

HOW DO ASSOCIATIONS CLAIM THE REIMBURSEMENT?

At the conclusion of the season, the league will request all Associations to submit receipts of paid invoices of any costs incurred with the bookings of accommodation for the referees through that season.

Associations will be fully reimbursed the expenses from the budgeted referee travel amount in the annual budget. Direct payment to the Associations nominated bank account will be processed by no later than the end of October.